



Wedding Services

Guidance Package: \$400

Are you lost or not sure even where to start?
Are you worried that you might miss some important details?
I would be honored to help guide you through all the details.

Guidance Package Includes-

Up to 8 hours of consulting

One in-person meeting, typically at the venue -up to 50 miles travel.

Phone Calls

Questions via Email

Timeline to do list tool

Budgeting tool

Thoughts on how to manage friends and family who are helping.

Clients typically use their time for

One in-person venue visit (not to exceed 2 hours)

Advice for hiring vendors; may include reviewing your short list, reviewing contracts, suggestions for managing vendor time

Ideas for managing the budget to get you the best value

Advice organizing the wedding day timeline



Month to Day of Coordination (also known as Day of Coordination) \$1,200

Have you done most of the planning but want to enjoy your wedding day?

Do you need help tying up all the loose ends?

Then this package is for you!

I come in a month before the wedding, reviewing plans, touch base with vendors and develop a detailed timeline to ensure that your event is perfect.

I want you to enjoy the most important day of your life!

Day of Coordination Includes-

Two in-person consultation (up to 1 hour each)

Recommended one at ceremony/reception site

Review contracts

Wedding guidance via email/phone

Contact vendors one month prior to wedding

Coordinate/generate event timeline & venue diagram

Distribute final timeline to all vendors

Handle distribution of payments to vendors (day of wedding)

1 hour of personal service at rehearsal *scheduled in advance*

Coordination of Ceremony – Set-up and processional – TBD photos

Coordination of reception, at minimum includes-

Management of Vendors activities including, food service, photography, rentals etc..

Set-up of place cards, favors, gift/guest book, table centerpieces and basic décor.

*8-10 hours of service on the day of wedding (combined ceremony and reception)

*An assistant *may* be required for guests lists of more than 150.

*An assistant is *required* if the ceremony and reception are at different locations.



Partial Service Coordination \$2,200

Do you want to take an active role in planning your wedding but need some help along the way? Do you want to ensure the most efficient and enjoyable planning process? With our partial service coordination, I will guide you through the planning journey, helping you with vendor referrals, budgeting, staying on track, reviewing contracts and more. I will be your trustworthy friend helping you with the best ideas and decisions.

Three in-person consultation (up to 1 hour each)

Recommended one at ceremony/reception site

Review contracts

Wedding guidance via email/phone

Contact vendors one month prior to wedding

Coordinate/generate event timeline & venue diagram

Distribute final timeline to all vendors

Handle distribution of payments to vendors (day of wedding)

1 hour of personal service at rehearsal *scheduled in advance*

Coordination of Ceremony – Set-up and processional – TBD photos

Coordination of reception, at minimum includes-

Management of Vendors activities including, food service, photography, rentals etc..

Set-up of place cards, favors, gift/guest book, table centerpieces and basic décor.

*8-10 hours of service on the day of wedding (combined ceremony and reception)

Additional meeting as agreed upon to ceremony & reception site prior to wedding for final walk-through

Create budget along with plan to envision your ideas

Assistance with all event design items, including invitations, florals, centerpieces, linen, china, backdrops.

Assistance with guest RSVP

*An assistant *may* be required for guests lists of more than 150.

*An assistant is *required* if the ceremony and reception are at different locations.



Dessert Bars

Included: Colored linen to match theme, platters, cake stands, tongs, scoops and bags,
Accents and tabletop décor, set up and break down

Starter- \$350
Serves 40-50 guests

Four dozen cupcakes
Six glass jars with assorted candies to match theme and colors
Variety of bite sized desserts

Standard \$550
Serves 80-100 guests

Five dozen cupcakes
Eight glass jars with assorted candies to match theme and colors
Variety of bite sized desserts
Two dozen glazed donuts
Standard and Extreme: Simple one-color back drop
Custom Banner - minimum booking time 30 days in advance for banner

Extreme \$750
Serves 150-175 guests

Seven dozen cupcakes
Ten glass jars with assorted candies to match theme and colors
Variety of bite sized desserts
Four dozen glazed donuts
Simple one-color back drop
Custom Banner - minimum booking time 30 days in advance for banner



A la Carte Service

Budget planning and payment tracking \$300

Contract review \$100

Designing/assisting with selection of special items, favors, and gifts \$250

Personalized stationary, gifts and favors design and assembly \$400

RSVP management \$200

Acting as primary liaison with vendors throughout planning \$300

Assist with out-of-town guest accommodations and "welcome" bags \$200

Detailed event time lines and comprehensive checklists throughout planning \$300

Coordinating wedding rehearsal and rehearsal dinner \$500

Pre-Wedding Day activities and events:

Bachelor & Bachelorette Parties \$300

Bridal Showers & Baby Showers(!) \$300

Bridal Lunch/Brunch \$300

*Assistant – If an assistant is required the rate is \$25 an hour with a minimum of six (6) hours and a max of ten (10) hours.